

# SyndicateBank

(A GOVERNMENT OF INDIA UNDERTAKING)

HEAD OFFICE: MANIPAL-576 104

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Ref. No. PD.HRDD.REC.1280

September 22, 2010

## ANNOUNCEMENT

**Sub: Recruitment of Probationary Clerks in the Bank – List of candidates who have qualified for interview in the written test held on 27.06.2010.**

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Attention of all the concerned is drawn to our Advertisement No. PD/HRDD/REC/02/2010 dated 23.03.2010 published in the Employment News dated April 10 – 16, 2010 and displayed in the Bank's website [www.syndicatebank.in](http://www.syndicatebank.in).

Based on the written examination held on 27.06.2010 for the post of Probationary Clerks, the details of the candidates who are qualified in the test and shortlisted for interview are detailed in the Annexure attached. The shortlisted candidates will be called for interview on various dates and centres, the details of which are also furnished in the Annexure (Except for the State of ORISSA which will be announced in due course). The date, time and venue of the interview are also communicated to the shortlisted candidates through a call letter, sent by Speed Post as well as by E-Mail.

The list is purely provisional subject to verification of all details furnished by the applicants in their application. The list is ***NEITHER*** a list of candidates selected for appointment in the Bank ***NOR*** there is any commitment on the part of the Bank to offer appointment to the candidates. This is only a list of candidates shortlisted for interview. ***No further correspondence or telephone queries from candidates whose names are not appearing in the list will be entertained.***

***Disclaimer: Though utmost care has been taken while shortlisting the candidates for interview, the Bank reserves the right to rectify inadvertent errors, if any.***

**At the time of interview, the candidates are requested to bring the following certificates/ documents in original for verification along with one set of attested photocopy of each of the document arranged in the order set out herein.**

- 1. Proof of Age:** Date of Birth as entered in the SSLC marks card/certificate or Certificate showing Date of Birth issued by competent Authority or School leaving certificate or any other certificate with date of birth mentioned therein.
- 2. Caste/Tribe/Community Certificate** as per the format enclosed issued by the Competent Authority (Applicable for candidates belonging to SC/ST/OBC Category). The list of authorities competent to issue the certificates is also enclosed. The Caste/Tribe/Community mentioned in the certificate produced by the candidate should conform to the Caste/Tribe/Community as appearing in the **Central Government List/ Notification**. Certificate even with the slightest discrepancy in the name, spelling of the caste etc., is not acceptable. If the verification of the caste/ tribe/community certificate reveals that the claim of belonging to the said caste/ tribe/Community is false, the services will be terminated forthwith at any time after selection and joining without assigning any further reasons and without prejudice to such action as may be decided by the Bank.

**OBC Certificate** should have been issued in the format as prescribed by Government of India (DOPT OM No.36033/28/94 – Estt (Res) dated 02.07.1997) by the competent authority inter-alia specifically stating that the candidate does not belong to the socially advanced sections excluded from the benefit of reservation for OBCs in the Civil Posts and Services under Government of India. The OBC Certificate should have been issued **on or after 01.04.2009 strictly as per the format** and specifically contain the ‘Creamy layer’ clause. **OBC Certificate issued, as per the State Government format will not be accepted.** Candidates who are holding the OBC certificate issued by the Competent Authority in the prescribed format prior to 01.04.2009 and still do not fall in the Creamy Layer are required to give the declaration in the format enclosed.

**Candidates who have applied under OBC category and who do not bring the OBC certificate in the prescribed format will not be permitted to appear for interview. Such candidates will be disqualified from the selection process.**

**In the case of Handicapped Candidates**, Medical Certificate from the Authorized Certifying Authority, shall contain details specifying the nature and percentage of disability and that the candidate is Physically Handicapped. The Medical Board will consist of Chief Medical Officer, Sub-Divisional Medical Officer in the District and a member who is specialist in Orthopedics, ENT or Ophthalmology, as the case may be. **Only such persons would be eligible for reservation in services/posts who suffer from 40% or more of relevant disability.**

**In respect of Ex-Servicemen candidates, DISCHARGE CERTIFICATE** from the respective Defence Forces. In the case of serving Defence personnel, a certificate from the employer (Defence Authorities) indicating the rank, date of joining the Defence forces, number of years of service etc. shall be produced. Further, such candidates should submit a certificate from the Competent Authority to the effect that they would be released/retired to join the Bank, if selected, on the scheduled date.

3. **Degree Marks Cards** for all the years/Semesters on the basis of which the candidate has claimed eligibility for the post of **Probationary Clerk. Candidates who pass the Degree examination after 01.03.2010 are not eligible.**
4. **Provisional Certificate or Degree Certificate** issued by the University
5. **12<sup>th</sup> standard (10+2) or equivalent qualification Marks Certificate** on the basis of which the candidate has claimed eligibility for the post of **Probationary Clerk** clearly indicating the percentage of marks scored in the aggregate. **Candidates who pass the examination after 01.03.2010 are not eligible.**
6. **SSC/SSLC/10<sup>th</sup> Standard Marks Certificate**
7. **Proof for working knowledge in computer.** In case of those who had Computer Science covering M S Word, MS Office, Excel, Access etc as one of the subjects at the **12<sup>th</sup> standard/ Graduation/Post graduation level**, the relevant **mark-sheet should be highlighted**

**Non – production of the relevant computer Training Certificates / evidence in support of computer knowledge being a subject at the 12<sup>th</sup> standard /Graduation/Post graduation level, as prescribed in the eligibility criteria for the post will entail disqualification and cancellation of the candidature.**

8. Candidates **should have studied State/Regional Language of the state applied** for as one of the language subjects at least **up to SSLC/X Standard.**

The relevant mark-sheet showing the state language as one of the subjects should be highlighted.

9. **Character certificate from two respectable persons not related to the candidate obtained on a recent date – Original should be submitted.**
10. Photocopies of the applicable certificates/documents from SI. No.1 to 8 and **originals in SI.No.9** shall be arranged chronologically & in the same order as set out hereinabove and shall be submitted during the interview. **All the copies shall be in A4 size white paper only.**
11. The candidate shall securely paste a copy of the same photograph he/she has earlier affixed to **the call letter of the written test**, on the right hand corner of the Call letter in the space provided for and submit the interview call letter while reporting for the interview.

A **Xerox copy of the call letter** may be retained for future reference/ records.

12. The candidate shall bring the **System Generated Application printout** duly affixing his/her photograph (shall be the same one affixed to the call letter)

Candidates who come for interview **without the original certificates** and one set of attested copies **shall not be allowed for interview**. Candidates shall ensure that they fulfill each of the eligibility criteria stipulated in the advertisement for the post of **Probationary Clerk**. Failure to fulfill the stipulated eligibility criteria will entail the cancellation of candidature at any stage. The decision of the Bank in all matters relating to the interview, selection and placement would be final and binding on all the candidates.

*Place: Manipal*

**Dated: 22.09.2010**

*Sd/-*

**GENERAL MANAGER (P)**

***NOTE:- The candidates whose names are appearing in the annexure, but do not receive the call letter one week prior to the date of interview indicated against their names in the Annexure, are required to take a print out of the relevant page from the list announced and attend the interview at the address given in the website along with the following:***

- 1) ***Any proof of photo identity – PAN card/Driving License/Voter ID Card etc.***
- 2) ***Original and one attested copy of all certificates/documents of education/ caste/date of birth etc., as given herein above.***
- 3) ***Copy of print out of online application.***

**FORM OF CERTIFICATE PRESCRIBED FOR SCHEDULED CASTE OR SCHEDULED TRIBE**

Form of Certificate as prescribed in M.H.A. O.M.. No.42/21/49-NGS, dated 28.01.1952, as revised in Dept. of Per & A.R. Letter No. 36012/6/76-Estt (S.C.T.) dated 29.10.1977, to be produced by a candidate belonging to a **Scheduled Caste or Scheduled Tribe** in support of his/her claim.

**FORM OF CASTE CERTIFICATE**

This is to certify that Shri/Shrimathi\*/Kumari\* ..... Son/daughter\* of ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... belong to the .....Caste/Tribe\* which is recognized as a **Scheduled**

**Caste/Scheduled Tribe\*** under :

- The Constitution (Scheduled Castes) Order, 1950
- \*The Constitution (Scheduled Tribes) Order, 1950
- \*The Constitution (Scheduled Castes) (Union Territories) Order, 1951
- \*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

{As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976}

- \*The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956;
- \*The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 1976;

- \*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;
- \*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;
- \*The Constitution (Pondicherry) Scheduled Castes Order, 1964;
- \*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
- \*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
- \*The Constitution (Nagaland) Scheduled Tribes Order, 1970
- \*The Constitution (Sikkim) Scheduled Castes Order, 1978
- \*The Constitution (Sikkim) Scheduled Tribes Order, 1978
- \*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989
- \*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990
- \*The Constitution (Scheduled Tribes) Order Amendment Act, 1991
- \*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimathi\*.....father/mother\* of Shri/Shrimathi/Kumari\*.....of.....village/town\*..... in District/Division\*..... of the State/Union Territory\*..... who belongs to the..... Caste/Tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* in the State/Union Territory\* ..... issued by the ..... Dated .....

3. Shri/Shrimathi\*/Kumari\* ..... and/or\* his/her family ordinarily reside(s) in village/town\* ..... of ..... District/Division\* of the State/Union Territory of .....

Signature .....  
Designation.....  
(With seal of Office)

Place ..... State  
Date ..... Union Territory

NOTE: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

\*Please delete the words which are not applicable.

**AUTHORITIES EMPOWERED TO ISSUE SCHEDULED CASTE/SCHEDULED TRIBE CERTIFICATES**

{G.I. Dept. of Per. & Trg. O.M. No. 3012//88-Estt. (SCT), (SRD III) dated 24.04.1990}

The under mentioned authorities have been empowered to issue Caste Certificates of verification :

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/First class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar
4. Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES  
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that  
 .....Son/daughter of  
 .....Village.....  
 .....District/Division.....in.....  
 .....State belongs to.....community  
 which is recognized as a backward class under.

1. Resolution no. 12011/68/93-BCC(C) dated 10.09.1993 published in the Gazette of India, Extra ordinary, Part-I, Section-I, No. 186 dated 13.09.1993.
2. Resolution no. 12011/9/94-BCC dated 10.10.1994 published in the Gazette of India, Extra ordinary, Part-I, Section-I, No. 163 dated 20.10.1994.
3. Resolution no. 12011/7/95-BCC dated 24.05.1995 published in the Gazette of India, Extra ordinary, Part-I, Section-I, No. 88 dated 25.05.1995.
4. Resolution no. 12011/44/96-BCC dated 06.12.1996 published in the Gazette of India, Extra ordinary, Part-I, Section-I, No. 210 dated 11.12.1996.
5. Resolution no. 12011/68/93-BCC published in the Gazette of India, Extra ordinary no. 129, dated 08.07.1997.
6. Resolution no. 12011/12/96-BCC published in the Gazette of India, Extra ordinary no. 164, dated 01.09.1997.
7. Resolution no. 12011/99/94-BCC published in the Gazette of India, Extra ordinary no. 236, dated 11.12.1997.
8. Resolution no. 12011/13/97-BCC published in the Gazette of India, Extra ordinary no. 239, dated 03.12.1997.
9. Resolution no. 12011/12/96-BCC published in the Gazette of India, Extra ordinary no. 166, dated 03.08.1998.
10. Resolution no. 12011/68/93-BCC published in the Gazette of India, Extra ordinary no. 171, dated 06.08.1998.
11. Resolution no. 12011/68/93-BCC published in the Gazette of India, Extra ordinary no. 241, dated 27.10.1999.
12. Resolution no. 12011/88/98-BCC published in the Gazette of India, Extra ordinary no. 270, dated 06.12.1999.
13. Resolution no. 12011/36/93-BCC published in the Gazette of India, Extra ordinary no. 71, dated 04.04.2000.

Shri..... And/or his family ordinarily resides in  
 the .....District/Division of  
 the.....State. This is also to certify that he/she does  
 not belong to the persons/sections(Creamy Layer) mentioned in column 3 of the  
 Schedule to the government of India, Department of Personnel & Training OM No.  
 36012/22/93-Estt(SCT) dated 08.09.1993.

Dated:

Tahsildar  
 District Magistrate/Dy Commissioner

etc.,

NB:a) The term ordinarily used here will have the same meaning as in section 20 of the Representation of People Act 1960.

b) The Authorities competent to issue caste certificates are indicated below.

i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/I<sup>st</sup> Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluk Magistrate/Executive Magistrate/Extra Assistant Commissioner (Not below the Rank of I<sup>st</sup> Class Stipendiary Magistrate.

ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

iii) Revenue Officer not below the rank of Tahsildar and

iv) Sub-Divisional Officer of the area where the candidate and or his family resides.

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