

# SHANKAR IAS ACADEMY

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## TEST BOOKLET – D SERIES PUBLIC ADMINISTRATION

**Time Allowed : 2 Hours**

**Maximum Marks : 300**

### INSTRUCTIONS

1. IMMEDIATELY AFTER THE COMMENCEMENT OF THE EXAMINATION, YOU SHOULD CHECK THAT THIS TEST BOOKLET DOES *NOT* HAVE ANY UNPRINTED OR TORN OR MISSING PAGES OR ITEMS, ETC. IF SO, GET IT REPLACED BY A COMPLETE TEST BOOKLET.
2. ENCODE CLEARLY THE TEST BOOK SERIES **A, B, C OR D** AS THE CASE MAY BE IN THE APPROPRIATE PLACE IN THE ANSWER SHEET.
3. You have to enter your Roll Number on the Test Booklet in the Box Provided alongside. *DO NOT* write anything else on the Test Booklet.
4. This Test Booklet contains **120** items (questions). Each item is printed in **English**. Each item comprises four responses (answers). You will select the response which you want to mark on the Answer Sheet. In case you feel that there is more than one correct response, mark the response which you consider the best. In any case, choose **ONLY ONE** response for each item.
5. You have to mark all your responses **ONLY** on the separate Answer Sheet provided. See directions in the Answer Sheet.
6. All items carry equal marks.
7. Before you proceed to mark in the Answer Sheet the response to various items in the Test Booklet, you have to fill in some particulars in the Answer Sheet as per instructions sent to you with your Admission Certificate.
8. After you have completed filling in all your responses on the Answer Sheet and the examination has concluded, you should hand over to the Invigilator *only the Answer Sheet*. You are permitted to take away with you the Test Booklet.
9. Sheets for rough work are appended in the Test Booklet at the end.
10. **Penalty for Wrong answers**  
THERE WILL BE PENALTY FOR WRONG ANSWERS MARKED BY A CANDIDATE IN THE OBJECTIVE TYPE QUESTION PAPERS.
  - (i) There are four alternatives for the answer to every question. For each question for which a wrong answer has been given by the candidate, **one-third (0.88)** of the marks assigned to that question will be deducted as penalty.
  - (ii) If a candidate gives more than one answer, it will be treated as a **wrong answer** even if one of the given answers happens to be correct and there will be same penalty as above to that question.
  - (iii) If a question is left blank, i.e., no answer is given by the candidate, there will be **no penalty** for that question.

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1. A performance budget is a technique emphasizing most on a scheme
    - (a) Of planning to deploy public resources to achieve the best results
    - (b) For ensuring legislative financial control
    - (c) **For co-relating relationship between outputs and inputs**
    - (d) Providing justification for all programmes and activities
  2. The evolution of the study / discipline of public administration has witnessed many paradigms. The politics-administration dichotomy paradigm identified 'the locus of public administration in the'
    - (a) **Governments' bureaucracy**
    - (b) Legislature
    - (c) Judiciary
    - (d) Council of ministers
  3. After the second world war, the scope of the study and practice of public administration widened leaps and bounds, because of
    1. Post-war rehabilitation and reconstruction of the economy
    2. Spread of the concept of welfare stateWhich of the reasons given above is/are correct?
    - (a) 1 only
    - (b) 2 only
    - (c) **Both 1 and 2**
    - (d) Neither 1 nor 2
  4. The conceptualization of organization as a designing process may be regarded as limited, one-sided and incomplete, because it
    1. Highlights the formal structural aspect of the organization only
    2. Privileges tasks and functions over the members of the organization
  3. Focuses on the organizational efficiency only
- Select the correct answer using the code given below:
- Code:
- (a) 1 and 2 only
  - (b) 1 and 3 only
  - (c) 2 and 3 only
  - (d) **1, 2 and 3**
5. Consider the following statements:
    1. The classical model of relational choice allows all members of an organization to make choices.
    2. Herbert Simon's model of decision-making takes into account both rational and non-rational aspects of organization members.Which of the statements given above is /are correct?
    - (a) 1 only
    - (b) **2 only**
    - (c) Both 1 and 2
    - (d) Neither 1 nor 2
  6. As per the constitution (74th amendment) Act, Legislatures of states have not been conferred the power to empower municipalities with the responsibility of
    - (a) Preparation of plans for economic development and social justice
    - (b) **Management of law and order**
    - (c) Implementation of schemes as may be entrusted to them
    - (d) Levy, collection and appropriation of taxes, duties, tolls, etc.

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7. Which the following does not find mention in Philip Selznick's tasks of leadership?

- (a) The definition of institutional of mission and role
- (b) The institutional generation of resources**
- (c) The defence of institutional integrity
- (d) The ordering of the internal conflict

8. Commenting on the relationship between political development and administrative development, Fred Riggs advocated that a strong bureaucracy a

- (a) Mostly helpful to political development
- (b) Inimical to political development**
- (c) Somewhat helpful to political development
- (d) Neither helpful nor inimical to political development

9. Which of the following is / are correct regarding the planning commission?

- 1. Deputy chairman has always been a whole-time member
- 2. Some Union Cabinet Minister have been part-time members.
- 3. Members of the planning Commission enjoy the status of a Cabinet Minister
- 4. Number of whole-time expert members has varied.

Select the correct answer using the code given below:

Code:

- (a) 2 and 4 only
- (b) 4 only
- (c) 1 and 3
- (d) 1, 2 and 4**

10. Which of the following are the non-divestiture options of privatization of sick public enterprises in India in the era of liberalization?

- 1. Restructuring
- 2. Contracting

3. Management buy-out

4. Joint ventures

Select the correct answer using the code given below :

Code:

- (a) 2 and 4 only**
- (b) 1 and 2 only
- (c) 1, 2 and 4
- (d) 1, 3 and 4

11. Which one of the following is not correct regarding the Comptroller and Auditor General (CAG) of India?

- (a) His salary and other service conditions are determined by the Parliament
- (b) He shall take an oath before the President
- (c) He may also take an oath before any other person appointed on behalf of the President
- (d) He can be removed on the grounds as in case of a Judge of High Court**

12. According to Article 78 of the Constitution of India, the prime Ministries has to furnish information to the president in respect of

- 1. All decisions of council of ministries relating to administration of the affairs of the union
- 2. Submitting for consideration of council of ministries any matter on which a decision has been taken by a minister, but not considered earlier by the council of ministers
- 3. Submitting proposals for legislation as the president may call for
- 4. International treaties

Select the correct answer using the code given below :

Code :

- (a) 1, 2 and 4
- (b) 1 and 3 only
- (c) 2 and 3 only
- (d) 1, 2 and 3**

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13. In which one among the following books, the idea of 'sunk costs' assumed theoretical significance?
- (a) **Aaron Wildavsky's "the politics of the budgetary process"**  
(b) Herbert Simon's 'administrative Behaviors'  
(c) Dwight Waldo's 'The Administrative State'  
(d) Anthony Downs' 'An Economic Theory of Democracy'
14. Consider the following statements :
1. The personnel of the All-India Services in the central government, Union territories and States.
  2. They bring a national perspective to their jobs.
  3. The marks obtained by them in the foundational training are not added to the marks secured in the combined competitive examination of the USPC.
- Which of the statements given above is / are correct?
- (a) 1 only  
(b) 2 and 3  
(c) **2 only**  
(d) 1 and 3
15. Hailey bury School is associated with
- (a) British Indian Army  
(b) **Indian Civil service**  
(c) British Indian Judiciary  
(d) British Indian Press
16. In which one of the following approaches to decision-making, the bureaucrat is portrayed in a self-aggrandizing and budget-maximizing role?
- (a) Rational approach  
(b) Participative approach  
(c) Bargaining approach  
(d) **Public choice approach**
17. Which one of the following definitions of 'public' dominates the literature in public administration?
- (a) Normative definition  
(b) Organizational definition  
(c) Political definition
18. In advocating 'normative accountability', Carl Friedrich has argued in favour of
1. Professional standard
  2. Codes ethics
  3. Social values
  4. Inner conscience-driven ethics
- Select the correct answer using the code given below:
- Code :
- (a) 1, 2, 3 and 4  
(b) 2 and 3 only  
(c) 1, 2 and 3 only  
(d) 1 and 4 only
19. In the perspective of public administration reform, which among the following major ideas were introduced by the 'Reinventing Government' Phase (1992)?
1. Government should empower citizens and public employees alike.
  2. Government should be customer and mission driven.
  3. Government should not anticipate but solve problems.
  4. Government should be entrepreneurial and competitive.

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Select the correct answer using the code given below

- (a) 1, 2 and 3
- (b) 2 and 4 only
- (c) 1 and 4 only

**(d) 1, 2 and 4**

20. Which of the following is not a part of the conceptualization scheme of 'publicness' and 'privateness' formulated by Bean and Gaus?

- (a) Agency-agent acting privately and publicly
- (b) Access-degree of openness that distinguishes publicness from privateness

**(c) Scope-extent of social space affected by organizational activities**

- (d) Interest-relating to status of people who will be better or worse off for whatever is in question

21. Fundamental differences between open and closed models of organization have been explained in terms of perceptions about

- 1. The nature of human beings
- 2. The role and significance of organization in society
- 3. The organization environment
- 4. The technological impact on the operating organizations

Select the correct answer using the code given below;

Code:

- (a) 1, 2 and 4
- (b) 1, 2 and 3**
- (c) 2 and 3 only
- (d) 1 and 3 only

22. Which of the following are included as hygiene factors in Herzberg's theory of motivation

- 1. Salary
- 2. Supervision
- 3. Recognition
- 4. Interpersonal relationships

Select the correct answer using the code given below:

- (a) 1, 2 and 3
- (b) 2 and 4 only
- (c) 1, 2 and 4**
- (d) 1 and 4 only

23. Which one of the following does not belong to Shamsul Haque's typology of the dimensions of accountability in the context of entrepreneurial management?

- (a) Accountability for what, or the standards of accountability
- (b) Accountability to whom, or the agents of accountability
- (c) How to assume accountability or the means of accountability

**(d) When to ensure accountability or the periodicity of accountability**

24. In India, an election to constitute a municipality has to be completed

- (a) Immediately on completion of its term of five years
- (b) Before the expiry of its fixed tenure**
- (c) Before the expiry of a period of six months from the date of its dissolution
- (d) None of the above

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25. Which one of the following about article 243g is correct?
- (a) Panchayats should be enabled by law to function as an agent of the state government
  - (b) Panchayats should be enabled by law to function as institution of self-government**
  - (c) Panchayats will act as the implementing agencies for centrally sponsored schemes
  - (d) Gram panchayats will be answerable to district panchayats
26. The earliest roots of municipal administration in India can be traced to
- (a) The government to india act, 1935
  - (b) Lord ripon's resolution on local self-government
  - (c) Establishment of the municipal corporation at madras**
  - (d) The recommendation of the royal commission on decentralization
27. Which of the following did luther gulick list as factors impacting the span of control of an officer in an organization?
- (a) Age and location of the organization, nature of the work done and personality of the supervisor**
  - (b) Span of attention of the superior, cooperation, diligence and punctuality of workers
  - (c) Use of computers, modern information and communication techniques
  - (d) Informal relations and contacts with subordinates, use of subordinates, use of leaders of informal organizations within the formal organization and location of the organization
28. Why did Frederick Taylor emphasize the need for 'mental revolution' as an essential requisite to scientific management?
1. It called upon the management to equally divide the functions and responsibilities between managers and workers.
  2. Workers were trained, instructed and required to use scientifically developed tools, standardized methods and practices and increase production to maximum extent.
- Select the correct answer using the code given below:
- Code:
- (a) 1 only**
  - (b) 2 only
  - (c) Both 1 and 2
  - (d) Neither 1 nor 2
29. Consider the following paragraph and using the codes given below, identify the leadership theories discussed in it:
- These theories of leadership focus on the actions of leaders, not on their mental qualities or internal states, according to these theories, people can learn to become leaders through teaching and observation. These theories of leadership are based upon the belief that great leaders are made, not born.
- Code :
- (a) Participative theories
  - (b) Behavioural theories**
  - (c) Situational theories
  - (d) Contingency theories
30. 'votes or credit' provides for making
- (a) An exceptional grant which forms no part of current service of nay financial year
  - (b) Any grant in advance in respect of estimated expenditure for a part of any financial year
  - (c) A grant for meeting an unexpected demand upon resources of India**
  - (d) A grant for additional expenditure upon new service not contemplated in the financial year

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31. Which of the following are true of new public administration?

1. It is client-oriented and concerned with social equity
2. It is an outcome of globalization.
3. It decreases the role and importance of bureaucracy.
4. It is supportive of innovation and change.

Select the correct answer using the code given below:

Code:

- (a) 1 and 3 only
- (b) 3 and 4 only
- (c) 1, 2 and 4
- (d) 1, 3 and 4**

32. Which of the following statements is/are correct?

1. The vice-minister (administrative) in Japan is a civil servant.
2. A French bureaucrat is more a public servant than a public official.
3. American civil servants at the top level can be political appointees.

Select the correct answer using the code given below:

Code:

- (a) 1 and 2
- (b) 1 only
- (c) 3 only
- (d) 1 and 3**

33. In American context, Nicholas Henry observes that "public administration is the device used to reconcile bureaucracy with democracy". Which of the following truly reflect his observations?

1. A superior understanding of government and its relationship with the society it governs
2. Encouragement to public policies to be more responsible to the social needs

3. Conscious planning to overcome the constraints of tradition upon the functioning of government

4. Institution of managerial policies attuned to effectiveness, efficiency and requirements of the citizenry

Select the correct answer using the code given below:

Code:

- (a) 1, 2 and 3
- (b) 2 and 4 only
- (c) 1, 2 and 4**
- (d) 1, 3 and 4

34. Which one among the following recommendations of Satish Chandra committee for recruitment of higher civil service did the government accept?

- (a) The number of attempts for candidates belonging to SC and ST be limited to six
- (b) The age limit for general candidates may be limited to 21-26 years
- (c) De-linking of seven central group 'A' services and eight central group 'b' services from combined civil service

**(d) Total marks of interview test be increased from 250 to 300**

35. Which of the following statements is/are correct in respect of new public administration?

1. It is a philosophical movement of the 1970s.
2. It elevated techniques over values.
3. It focuses on issues of social equity and social change.
4. It is basically normative

Select the correct answer using the code given below:

Code :

- (a) 1, 2, 3 and 4
- (b) 1, 3 and 4 only**
- (c) 1 and 3 only
- (d) 4 only

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36. Which one of the following statements is not correct regarding the changing role of the district collector after independence?
- The collector is vested with powers under various central and state either by express provisions or by delegation
  - The emergence of several technical departments at the district level under the state has reduced the collector's authority
  - Even in times of natural calamities, the collector's supremacy no longer prevails**
  - The collector's role in rural development is affected by his relationship with the zila parishad
37. In employer-employee relationship, Whitleyism stands for
- Joint consultative machinery between the government and its employees.
  - A forum for free discussion and redressal of individual grievances.
  - A form of compulsory arbitration
- Select the correct answer using the code given below:
- Code:
- 1 and 2
  - 1 only**
  - 2 and 3
  - 2 only
38. A number of streams run through the 'open model' or organization theory's overarching framework. Which one of the following falls outside this typology of streams?
- Administrative of generic management**
  - Organization development
  - Human relations school
  - Organization-environment interaction
39. Which of the following are the features of the features model of Fred Riggs?
- Particularism
  - Attainment
  - Ascriptive values
  - Functionally diffuse
- Select the correct answer using the code given below:
- Code:
- 1 and 3 only
  - 3 and 4 only
  - 1, 3 and 4**
  - 1, 2 and 4
40. Which of the following is/are true with respect to the public accounts committee?
- Its work is based solely on the audit reports of the CAG.
  - It examines the accounts of the government of India for appropriations made by the Lok Sabha.
  - It examines the accounts of autonomous and semi-autonomous bodies.
- Select the correct answer using the code given below:
- Code:
- 1, 2 and 3
  - 2 and 3 only
  - 1 and 2 only
  - 3 only**
41. As per Herbert Simon, which one of the following is the correct order of the three key activities that are central to decision-making?
- Choice-design-intelligence
  - Planning-choice-design
  - Intelligence-design-choice**
  - Intelligence-choice-design

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42. Which of the following are the contributions of comparative administration group in the development of public administration?
1. It facilitated cross-cultural research relevant to public administration
  2. It enriched the literature on public administration.
  3. It supplied intellectual inputs for technical assistance programmes.
  4. Its mainstream remained ethno-centric
44. Which one of the following is not correct in respect of the civil service of France?
- (a) ENA is responsible for recruitment and training of higher civil servants
  - (b) A career civil servant cannot hold a ministerial post**
  - (c) A civil servant is recruited to a corps and stays in it for the rest of his career
  - (d) A civil servant can go on deputation with right of 'reintegration' into his corps

Select the correct answer using the code given below:

Code:

**(a) 1, 2 and 3**

(b) 2 and 3 only

(c) 1 and 3 only

(d) 1, 2 and 4

43. Which of the following are the recommendations of the 2<sup>nd</sup> administrative reforms commission?

1. Creation of autonomous personnel boards on a statutory basis for assisting the high-level political authorities
2. At the higher level-say the joint secretary level-all posts should be open for recruitment from a wide variety of sources including the open market
3. Constitutional safeguards provided to civil servants under article 311 should be considered sacrosanct
4. The specialist should not be required to play second fiddle to the generalist at the top

Select the correct answer using the code given below:

Code:

(a) 1 and 2 only

(b) 2 and 4 only

**(c) 1, 2 and 4**

(d) 1, 3 and 4

45. Which of the following matters are brought before staff councils attached to each ministry in the central secretariat for discussion?

1. Welfare of staff members
2. Working conditions of staff members
3. Improving efficiency and standard of work
4. Salary structure and perks

Select the correct answer using the code given below:

(a) 1, 2, 3 and 4

(b) 2 and 3 only

**(c) 1, 2 and 3 only**

(d) 1 and 4 only

46. Citizens' charter is framed on the principles of

1. Co-management of civic services with citizens participation in administration
2. Assured time-bound quality / quantity of services
3. Simplified procedures for receipt of complaints and their quick redressal
4. Provision of performance scrutiny with citizens involvement

Select the correct answer using the code given below:

**(a) 1, 2 and 3**

(b) 2, 3 and 4

(c) 1, 3 and 4

(d) 2 and 4 only

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47. Which of the following form part of Amitai Etzioni's classification of control structures?

1. Utilitarian
2. Normative
3. Passive
4. Coercive

Select the correct answer using the code given below:

Code:

- (a) 1 and 2 only
- (b) 2 and 4 only
- (c) **1, 2 and 4**
- (d) 1, 3 and 4

48. Which of the following metaphors is/are part(s) of the organization change models formulated to interactions with environment?

1. Biological metaphor
2. Rational metaphor
3. Political metaphor
4. Public choice metaphor

Select the correct answer using the code given below:

Code:

- (a) 1, 2 and 3 only
- (b) 2 and 3 only
- (c) **1 only**
- (d) 1, 2, 3 and 4

49. Which one of the following correctly conceptualizes the concept of functional foremanship?

- (a) Each employee reporting to his immediate boss in the line of command
- (b) **Each employee reporting to different superiors (leaders) for different aspects of his work**
- (c) One foreman responsible for many functions at the shop level
- (d) Opposite of the principle of multiplicity of command

50. According to Henri Fayol, all undertakings-large or small, industrial, commercial political, religious or others have to perform certain common activities these are

- (a) Executive, legislative, judicial and public relation functions
- (b) Financial, accounting, controlling, planning and evaluation functions
- (c) Planning, organizing, commanding, controlling and coordination functions
- (d) **Technical, commercial, financial, security, accounting and managerial functions**

51. The concept of hierarchy implies

1. The formal structuring of the line of authority and responsibility in an organization from top to bottom
2. Superior-subordinate relationship amongst employees of an organization
3. An arrangement of all the members of an organization in a pyramidal form for facilitating discipline, control and coordination

Select the correct answer using the code given below:

Code:

- (a) 1 and 2 only
- (b) 2 and 3 only
- (c) 3 only
- (d) **1, 2 and 3**

52. Match List I with List II and select the correct answer using the code given below.

List I (Type of Accountability)	List II (Behavioural Expectation)
A) Hierarchical	1) Responsible to key external stakeholders
B) Legal	2) Obedience to organizational directions
C) Professional	3) Compliance with institutional and regulatory mandates
D) Political	4) Deference to individual Judgement and expertise

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Codes

A B C D

(a) 2 3 4 1

(b) 2 4 3 1

(c) 1 4 3 2

(d) 1 3 4 2

53. Who of the following is not a part of the committee that recommends the appointment of the chief information commissioner to the president?

- (a) The prime minister
- (b) The leader of the opposition in the Lok Sabha
- (c) **The chief justice of the supreme court**
- (d) A union cabinet minister, nominated by the prime minister

54. Which one of the following is correct with respect to the right to information act, 2005?

- (a) Information relating to cabinet papers including records of deliberations of the council of ministers are provided
- (b) **An applicant making request for information is not required to give any reason for the same**
- (c) Only an institution or an organization can make a request for information
- (d) A non-citizen can make a request for information

55. Promotion in the Japanese civic service depends on

- 1. Seniority
- 2. Managerial ability
- 3. Negotiating skills
- 4. Professional excellence with demonstrable ability to draft legislation

Select the correct answer using the code given below:

Code:

- (a) **1 only**
- (b) 2 and 3 only
- (c) 1, 2 and 3 only
- (d) 1, 2, 3 and 4

56. The Masterman committee of Britain deals with

- (a) Service conditions of civil servants
- (b) **Political activities of civil servants**
- (c) Functioning of Whitley councils
- (d) None of the above

57. In the council-manager form of city government of USA, the mayor used to be a ceremonial head. The current trend, however, is towards directly elected full-time mayor having greater control over city bureaucracy, due to these structural changes, the council-manager cities are now called

- (a) **Strong-mayor cities**
- (b) Adapted cities
- (c) Mayor-council cities
- (d) Manager-council cities

58. Sherry Arnstein's classic paper, 'A ladder of citizen participation' presents a typology of eight levels of participation grouped into a number of discrete clusters. Which of the following are the correct clusters as identified by him?

- 1. Non-participation
- 2. Tokenism
- 3. Citizen power
- 4. Incremental participation

**DOUBTFUL**

Select the correct answer using the code given below:

Code:

- (a) 1, 3 and 4
- (b) 1, 2 and 3
- (c) 2 and 3 only
- (d) 1 and 2 only

59. Which of the following is/are correct with regard to the us civil service?

- 1. Higher civil service is both specialist and generalist.
- 2. Professional serve as bureau chiefs.
- 3. Bureaucracy is fragmented.
- 4. Civil servants do not have the right to organize unions.

Select the correct answer using the code given below:

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Code:

- (a) 2 only
- (b) 1 and 4
- (c) **2 and 3**
- (d) 3 and 4

60. Which one of the following is not a feature of Ashok Mehta committee recommendations on Panchayati raj institutions (PRIs)?

- (a) **Constitutional recognition to the PRIs**
- (b) Non-involvement of political parties in elections to the PRIs
- (c) Reservation of seats for SCs and STs
- (d) A Minister in charge of Panchayati raj

61. Which of the following conditions is/are necessary for undertaking the exercise of performance budgeting?

- 1. Advance programming of government operations on a short-term basis
- 2. End results of the programme must be measurable
- 3. Total outlay must be capable of allocation between fixed and variable costs
- 4. Budget should provide for the entire project cost from a long-term point of view

Select the correct answer using the code given below:

Code:

- (a) 1, 2 and 4
- (b) 2, 3 and 4
- (c) 3 only
- (d) **2 and 3 only**

62. Which one of the following perspectives is owed to Max Weber in his formulation of contrasting ethics?

- (a) Personal ethics
- (b) Ethics of responsibility
- (c) **Situational ethics**
- (d) Regime values

63. Why did James Mooney describe the principle of coordination as the first principle of organization?

- 1. It is an all-inclusive principle which provides unity of action.
- 2. It expresses unity of action in pursuit of a common purpose.
- 3. It contains devices for distribution of authority
- 4. It makes leadership imperative.

Select the correct answer using the code given below:

Code:

- (a) **1, 2 and 4 only**
- (b) 1 and 3 only
- (c) 2 and 4 only
- (d) 1, 2, 3 and 4

64. What are the rationales behind the principle of supervision in public administration?

- 1. It is an extension of the leadership function.
- 2. It involves the function of direction and guidance to subordinates.
- 3. It facilitates coordination of work.
- 4. It is the principal means to identify errant workers.

Select the correct answer using the code given below:

Code:

- (a) 1 and 2 only
- (b) 1 and 3 only
- (c) 3 and 4
- (d) **1, 2 and 3**

65. Which one of the following is not a function of a state finance commission?

- (a) Determination of taxes, duties and tolls which may be assigned to Panchayats
- (b) **Grant-in-aid to Panchayats from consolidated fund of the union government**
- (c) Measures to improve financial position of Panchayats
- (d) Distribution of the net proceeds of fees leviable by the state between the state and Panchayats

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66. The metropolitan planning committee while preparing the draft plan has to give due regard to
1. Matters of common interest between municipalities and Panchayats
  2. Overall objectives and priorities set by the union government
  3. Plans prepared by Panchayats in metropolitan areas
  4. Contingent circumstances emerging out of natural calamities

Select the correct answer using the code given below:

Code:

- (a) 1, 2, 3 and 4
- (b) 2 and 4 only
- (c) **1 and 3 only**
- (d) 1, 2 and 3 only

67. Which one of the following agencies does not have statutory oversight over public expenditure?
- (a) The parliament
  - (b) **The planning commission**
  - (c) The comptroller and auditor general
  - (d) The finance ministry

68. As per the sixth schedule to the constitution of India, the rules for the first constitution of district and regional councils are prepared by
- (a) The ministry of home, government of India
  - (b) The chief minister in consultation with existing tribal councils or other representative tribal organizations of the region
  - (c) **The governor is consultation with existing tribal organizations of the region**
  - (d) The state legislature

69. Match List I with List II and select the correct answer using the code given below the lists

**List I (Feature)**

**List II (Theory)**

- |  |                                    |
|--|------------------------------------|
| A) Internal accountability               | 1) New public management           |
| B) Self-serving bureaucracy              | 2) Taylorism                       |
| C) Efficiency, economy and effectiveness | 3) Public choice theory            |
| D) Efficiency and economy                | 4) Max weber's bureaucratic theory |

Codes

	A	B	C	D
(a)	4	3	1	2
(b)	1	2	3	4
(c)	1	3	2	4
(d)	4	1	3	2

70. Which one of the following does not figure in bureaucratic forms as suggested by Meric Fainsod?
- (a) Representative bureaucracies
  - (b) State party bureaucracies
  - (c) **Neutral bureaucracies**
  - (d) Military-dominated bureaucracies

71. The paradigm of 'reversals' mooted by Robert chambers in the context of development management includes
1. Spatial reversals
  2. Reversals in professional values and preferences
  3. Reversals in specialization
  4. Management reversals

Select the correct answer using the code given below:

Code:

**DOUBTFUL**

- (a) 1, 2 and 3
- (b) 2 and 4 only
- (c) 1 and 3 only
- (d) 1, 2, 3 and 4

# SHANKAR IAS ACADEMY

72. Civil society's contribution to 'good governance' has in recent times been highlighted in Robert Putnam's research work on 'social capital' which stands for

1. Social cohesion
2. Democratization
3. Civic ethos
4. Network of primary associations

Select the correct answer using the code given below :

Code :

(a) **1 and 3 only**

(b) 3 and 4 only

(c) 1, 3 and 4

(d) 2 and 4

73. The First Administrative Reforms Commission recommended gradations when writing the confidential reports of secretariat officers of the level of Under Secretary and above. Which one of the following gradations was not included in their recommendations?

(a) Fit for promotion

(b) **To be sent for training before promotion**

(c) Unfit for promotion

(d) Not yet fit for promotion

74. Bridging 'fiscal deficit' is a major problem in governmental budgeting. This is sought to be solved through

1. Market borrowing
2. Selling of government securities
3. Tapping deposit funds like provident fund and small savings schemes

Select the correct answer using the code given below :

Code :

(a) **1, 2 and 3**

(b) 2 and 3 only

(c) 1 and 3 only

(d) 1 only

75. In conceptualizing the motivations of the bureaucrats, Anthony Downs classification of bureaucratic personalities has shed new light on the realities of bureaucratic performance. His typology includes

1. Climbers

2. Conservers

3. Politicians

4. Statesman

Select the correct answer using the code given below:

Code:

(a) 1, 2, 3 and 4

(b) 2 and 4 only

(c) 1 and 3 only

(d) **1, 2 and 4 only**

76. According to Elton Mayo, a worker's performance is primarily related to

(a) **Interactive setting in an organization**

(b) The worker's personality variables

(c) Technology and tools made available to the worker

(d) Socially acquired attitudes of the worker in the post and outside the factory.

77. Consider the following statements with regard to citizens charter

1. The idea of citizens charter had evolved in Britain as a part of neo-liberal ethics.

2. It was articulated by John Major.

3. It contains demands of factory workers

4. It has elements of class hegemony

# SHANKAR IAS ACADEMY

Which of the statement given above is/are correct?

- (a) **1 and 2 only**
- (b) 2 and 3
- (c) 1, 2 and 4
- (d) 1 only

Select the correct answer using the code given below

- (a) 1 and 3 only
- (b) 2, 3 and 4
- (c) 1 and 4 only
- (d) **1, 3 and 4**

78. Match List I with List II and select the correct answer using the code given below.

**List I  
(Characteristic)**

- A) Personality characteristics
- B) What leaders do
- C) Leadership is multidimensional
- D) Continuum from authoritarian to consultative

**List II  
(Leadership theory/model)**

- 1. Three dimensional theory
- 2. Behavioural theory
- 3. Decision participation model
- 4. Trait theory
- 5. Situational theory

Codes

A	B	C	D
---	---	---	---

- |     |          |          |          |          |
|-----|----------|----------|----------|----------|
| (a) | <b>4</b> | <b>2</b> | <b>5</b> | <b>3</b> |
| (b) | 4        | 3        | 1        | 5        |
| (c) | 5        | 4        | 3        | 2        |
| (d) | 3        | 1        | 2        | 5        |

79. Which of the following statements reflect the views of Frederic Taylor?

- 1. An industrial organization is governed by definite regularities and laws.
- 2. Deregulation of various activities and other factors of production is necessary.
- 3. A radical separation between planning and performance of the work is essential.
- 4. Management has to bear the main responsibility for transforming an organization.

80. Consider the following statements with regard to the Finance Commission

- 1. The 13<sup>th</sup> Finance Commission was mandated to take stock of the arrangements regarding financing of disaster management with regard to the National Calamity Contingency Fund and the Calamity Relief Fund.
- 2. The 13<sup>th</sup> Finance Commission highlighted the likely impact of the implementation of the Goods and Services Tax Act.
- 3. The recommendations of the Finance Commissions cover a period of five years.
- 4. The Reports of the Finance Commission are submitted to the prime Minister.

Which of the statements given above are correct?

- (a) 1, 2, 3 and 4
- (b) 3 and 4 only
- (c) **1, 2 and 3 only**
- (d) 1 and 2

81. Anti-bureaucratic approach was most dominant in the writings of

- (a) Christopher hood
- (b) Ferrel Heady
- (c) **Vincent Ostrom**
- (d) Dwight Waldo

# SHANKAR IAS ACADEMY

82. The Directorates in a State Government are responsible for

1. Policy formulation
2. Provision of staff inputs
3. Policy implementation
4. Rendering advice to Ministries concerned on technical matters

Select the correct answer using the code given below:

- (a) 1 and 2  
(b) 3 only  
**(c) 3 and 4 only**  
(d) 2, 3 and 4

83. Consider the following statements on 'line-item' budget:

1. It is a British legacy
2. It is oriented to a system of checks and counterchecks.
3. It facilitates decentralization.
4. It is aimed at rigid control over expenditure.

Which of the statements given above are correct?

- (a) 1, 2 and 4**  
(b) 2 and 4 only  
(c) 1 and 2 only  
(d) 1, 3 and 4

84. Which of the following are the observations of the Brownlow Committee with regard to the Independent Regulatory Commissions (IRCs) of USA?

1. The IRCs would be better off, if Congressional control over them is strengthened.
2. They enjoy power without responsibility

3. They should be converted into adjudicatory boards inside the departments.

4. They are an outstanding development in the American federal government

Select the correct answer using the code given below

- (a) 1 and 2 only  
(b) 1, 2 and 3 only  
**(c) 3 and 4 only**  
(d) 1, 2, 3 and 4

85. Which one of the following is the first orthodoxy of Public Administration that gave birth to the discipline of Public Administration?

- (a) Public – private dichotomy  
**(b) Politics – administration dichotomy**  
(c) Political science – management science dichotomy  
(d) Political science – public administration dichotomy.

86. Decentralization in the form of deconcentration is not truly decentralization, because it

1. is intra-organizational
2. is merely a devolution of powers
3. involves physical shifting of some central activities to a different space
4. decentres the administration, not the government

select the correct answer using the code given below

- (a) 1 and 4 only  
(b) 1, 3 and 4 only  
(c) 3 only  
**(d) 1, 2, 3 and 4**

# SHANKAR IAS ACADEMY

87. Dwight Waldo and Herbert Simon challenged politics-administration dichotomy for different reasons. Which one of the following reasons may be attributed to Waldo?

- (a) **It is difficult to unbundle politics from administration and vice versa.**
- (b) Administrative decision involved questions of facts as well as of values.
- (c) Politics-administration formula was an attempt on the part of the public administration to fulfill the demarcation of administrative jurisdiction.
- (d) Administration is what the administrators do, just as politics is what the politicians do.

88. Which one of the following is not related to New Public Management (NPM) orientation in public administration?

- (a) NPM's focus is on outcomes, rather than inputs.
- (b) NPM's explanatory targets are efficiency and customer satisfaction.
- (c) NPM is essentially a new brand of organization theory.
- (d) **NPM acknowledges the unique cultural and political role of public goods and the public sector.**

89. Consider the following paragraph:

*It is this school of intensive work in the realities of administration that equips an assembly to be a selecting ground, not for mere demagogues but for effective politicians with a grasp of reality of which the English Parliament is the supreme example. Only this kind of relationship between officials and professional politicians generates the continuous control of the administration and through this the political education of both leaders and led.*

(Max Weber)

In the above paragraph, Weber formulated a normative principle to govern the relationship between the bureaucrats and the politicians.

Which of the following is/are the basic principle(s) identified here?

- 1. Effective politicians need to intervene regularly in the realities of administration.
- 2. The Parliamentary system creates opportunities for the political education for all – the politicians as well as the bureaucrats.
- 3. Control over administration has to be a continuous process to be engaged in by the politicians.

Select the correct answer using the code given below :

Code :

- (a) 2 only
- (b) 2 and 3 only
- (c) 1 and 3 only
- (d) **1, 2 and 3**

90. The most widely used model of the communication process that evolved from the work of Shannon, Weaver and Schramm includes the following

- 1. Source
- 2. Receiver
- 3. Encoder
- 4. Decoder
- 5. Message Channel
- 6. Feed back
- 7. Noise

Which one of the following is the proper sequence of the above?

- (a) 1-3-5-6-7-2-4
- (b) **1-3-5-4-2-6-7**
- (c) 2-4-5-6-7-1-3
- (d) 3-4-2-6-7-5-1

# SHANKAR IAS ACADEMY

91. A Money Bill deals with

1. Abolition and regulation of any tax
2. Giving any guarantee by the Government of India for borrowing of money.
3. Custody of public Account
4. Withdrawal of money from Contingency Fund of India.

Select the correct answer using the code given below :

Code :

(a) **1 and 2 only**

(b) 1, 2, 3 and 4

(c) 1, 2 and 4 only

(d) 3 and 4 only

92. Which one of the following is not true of the attributes of New Public Administration?

- (a) Based on normative political theory
- (b) Administration with social concerns, humanism, participation and democracy/decentralization.

(c) **Scientism and fact-value separation**

(d) Emphasis on the ethical dimension of public administration

93. Which one of the following statements is not correct regarding the State vs. Market debate?

(a) **State and Market are two sovereign independent entities.**

(b) State and Market functions in complementary relationship

(c) Although Market is self-regulatory, crisis situation invite interventions by the State

(d) Imperfection of either State or Market would reflect on the efficacy of the other.

94. Which of the following powers does the President of India assume during the Proclamation of Emergency?

1. He can issue direction to any State
2. He has the right to alter or amend distribution pattern of financial resources between the Union and States.
3. He can extend the life of the Lok Sabha by 6 months at a time.
4. He can empower the Parliament to frame laws on the subjects under List II.

Select the correct answer using the code given below :

Code :

(a) 1 and 4 only

(b) 2, 3 and 4

(c) **2, 2 and 4**

(d) 1 and 2 only

95. The President is recommended by the Finance Commission as to the

1. Distribution of net proceeds of taxes between the Union and States.
2. Principles governing grants-in-aid of the revenues of States out of Contingency Fund of India.
3. Measures to augment Consolidated Fund of a State to supplement resources of Municipalities.
4. Measures to augment consolidated Fund of a State to supplement resources of Panchyats.

Select the correct answer using the code given below :

Code :

(a) 1, 2 and 3

(b) **1, 3 and 4**

(c) 1 and 4 only

(d) 3 and 4 only

# SHANKAR IAS ACADEMY

96. Which of the following are within the mandate of the 73<sup>rd</sup> Amendment to the Constitution of India?

1. Disqualification provision for Panchayat membership.
2. Setting up of a State Finance Commission
3. Empower the State Election Commission to hold periodic local government election.
4. Constitution of a District Planning Committee.

Select the correct answer using the code given below :

Code :

- (a) 1, 2 and 4
- (b) 2 and 3 only
- (c) 1 and 3 only
- (d) **1, 2 and 3**

97. In Comparative public administration, there is

1. search for a theory of Public administration.
2. Practical application of knowledge.
3. Comparative analysis of ongoing problems of public administration.
4. Neglect of cultural factors from comparative analysis of administrative systems

Select the correct answer using the code given below :

Code :

- (a) **1, 2 and 3**
- (b) 2 and 3 only
- (c) 1 and 3 only
- (d) 1, 2 and 4

98. According to Fred W.Riggs, Development Administration involves an egg-chicken type of relationship between two major factors. They are

- (a) Politics and administration

- (b) Administration of development and law and order

- (c) **Administration of development and development of administration.**

- (d) Agararia and industria

99. Who of the following is not appointed by the governor?

- (a) State council of Ministers

- (b) State Advocate General

- (c) **State Director General of Police**

- (d) Members of State Public Service Commissions.

100. The New Public Administration approach is the offshoot of the

- (a) **First Minnowbrook Conference**

- (b) Second Minnowbrook Conference

- (c) Writings of Ferrel Heady and Sybil L.Stokes.

- (d) Theory of prismatic society coined by Fred W.Riggs.

101. The paradigm shift towards liberalization, privatization and globalization in public policy has spawned the

1. New Public Management approach.

2. Rejection of the administrative state

3. Reliance on public choice-based approach

4. Bureaucratic expansion

Select the correct answer using the code given below :

Code :

- (a) 1 and 2 only

- (b) 2 and 3 only

- (c) **1, 2 and 3**

- (d) 3 and 4

# SHANKAR IAS ACADEMY

102. Consider the following statements regarding Maslow's theory of motivation

1. Human needs are not watertight compartments, but relative.
2. Human needs occur in clusters.
3. Self-actualization needs are of topmost importance all the time.
4. The emergence of human needs is gradual.

Which of the statements given above is/are correct?

- (a) 1, 2 and 4
- (b) 2 and 3
- (c) 4 only
- (d) **1 and 4 only**

103. Which one of the following is not a characteristic of Weber's theory of bureaucracy?

- (a) **Distribution of activities in a random way**
- (b) Written documents
- (c) Fixed Jurisdictional arena
- (d) Authority to give commands

104. Unlike other classical writers, Frederick Taylor was mainly interested in

- (a) Overall organizational problems
- (b) Problems arising out of mechanization of the work setting
- (c) **Practical problems of efficiency**
- (d) Changing context of capitalism

105. Which among the following is/are the main emphasis/emphases of the classical theory of organization?

1. Design and rules
2. Behaviour and motivation
3. Deduction rather than induction

4. Prescribed relationships among assigned responsibilities.

Select the correct answer using the code given below :

- Code :
- (a) 1 only
  - (b) 2 and 3
  - (c) **1 and 4 only**
  - (d) 1, 3 and 4

**Directions :**

The following eight (8) items consist of two statements, Statement I and Statement II. You are to examine these two statements carefully and select the answers to these items using the code given below :

Code :

- (a) Both the statements are individually true and Statement II is the correct explanation of Statement I.
- (b) Both the statements are individually true but Statement II is not the correct explanation of Statement I.
- (c) Statement I is true but Statement II is false.
- (d) Statement I is false but Statement II is true

106. Statement I :

The principle of correspondence as defined by Urwick implies that authority and responsibility of a functionary must be coequal.

Statement II :

Assignment of responsibility to a functionary need not always carry commensurate authority.

**Ans : (c)**

# SHANKAR IAS ACADEMY

107. Statement I :

All bureaucratic organizations are hierarchically organized.

Statement II :

The principle of hierarchy serves as an effective tool for ensuring smooth communication, coordination, supervision and control within an organization.

**Ans : (a)**

108. Statement I :

'Publicness' in Public Administration is a complex-structured concept.

Statement II :

Public Administration differs from private administration with regard to at least three major dimensions-locus (agency), focus (public interest) and access (openness)

**Ans : (a)**

109. Statement I :

Almost all the State in USA are required by law to balance their budgets each year.

Statement II :

Frustrated by the growing deficit budgets, the US Congress committed an act of extraordinary rarity : it increased the budget-making power of the President by enacting the Line Item Veto Act of 1996.

**Doubtful**

110. Statement I :

Usually a vote on account is discussed in detail and voted upon by the Parliament.

Statement II :

A vote on account empower the Lok Sabha to make a grant in advance for a part of the financial year pending completion of the budgetary process.

**Ans : (d)**

111. Statement I :

A public corporation in India is a statutory entity.

Statement II :

A public corporation is financed by annual appropriations from the Treasury.

**Ans : (c)**

112. Statement I :

The Weberian model of bureaucracy is undoubtedly less relevant to public administration today than it used to be in the past.

Statement II :

New Public Management approach challenges and replaces the Weberian bureaucratic model.

**Ans : (c)**

113. Statement I :

Traditional literatures on public administration suggested that an organization should have a narrow span of control, if orders were to be communicated and carried out effectively.

Statement II :

Simon argued that every principle in the traditional literature had a counter-principle. If organizations were to maximize effective communication, thereby enhancing responsiveness and control, there should be a flat hierarchical structure.

**Ans : (b)**

114. Why is M.P. Follett's concept of 'Constructive Conflict' considered innovative?

1. It rejects the conventional view of conflict, which is considered intrinsically bad for an organization.
2. It views organizational conflicts as natural and unavoidable.

# SHANKAR IAS ACADEMY

3. While rejecting the earlier methods, she advocates conflict resolution through integration.

Select the correct answer using the code given below :

Code :

- (a) 1 and 2 only
- (b) 2 and 3 only
- (c) 1, 2 and 3**
- (d) 1 and 3 only

115. Consider the following significant landmarks towards decentralization in India:

1. Report of Montagu-Chelmsford on Constitutional Reforms.
2. Royal Commission on Decentralization.
3. Ripon's Resolution on Local Self-Government.
4. Report of Balwantrai Mehta Committee

Which one of the following is the correct chronological order of the above?

- (a) 3 – 1 – 2 – 4
- (b) 4 – 1 – 3 – 2
- (c) 2 – 3 – 4 – 1
- (d) 3 – 2 – 1 – 4**

116. Which one of the following statements is not true regarding Scientific Management Movement in Public Administration?

- (a) Both Frederick Taylor and Henri Fayol contributed to the corpus corpus of ideas called Scientific Management.
- (b) While Taylor concentrated on shop management, Fayol focused his analysis on functions of the top management.
- (c) While Fayol advocated the 14 principles of management, Taylor firmly believed that management of work is a true science based on one best way of doing things.

**(d) While Taylor had been concerned with the pedagogy of management, Fayol in contrast, focused on the micro-processes of work.**

117. Which one of the following is not true with regard to the Report of 2<sup>nd</sup> Administrative Reforms Commission regarding training of higher Civil Services in India?

- (a) The practice of having a common Foundation Course for all Group 'A' Services may continue
- (b) Successful completion of training be made mandatory for promotions.
- (c) Eminent experts be included on governing bodies of national training institutes.
- (d) A new national training policy be framed.

**DOUBTFUL**

118. Which one of the following is the foundational basis of Public Choice Theory?

- (a) Methodological individualism**
- (b) Neo-liberal cosmopolitanism
- (c) Critique of Marxist class contradiction.
- (d) Political rationality.

119. Why did Gulick and Urwick prefer administrative departments headed by single top executive (bureau system) to administrative units headed by plural bodies like boards/committees?

1. In their view, committees are cumbersome and wasteful.
2. They were influenced by the Report of the US President's Committee on Administrative Management.
3. They found that higher-level administrators almost always head conspicuously well-managed administrative units.
4. Collective wisdom, in their view, facilitates taking sound administrative decisions.

Select the correct answer using the code given below :

Code :

- (a) 1 and 2 only
- (b) 2 and 3 only
- (c) **1, 2 and 3**
- (d) 1, 3 and 4

120. In which of the following circumstances, courts are debarred to interface in electoral matters?

- 1. Delimitation of constituencies.
- 2. Allotment of seats to the constituencies.
- 3. Election petition presented to appropriate authority provided under the law
- 4. Election results.

Select the correct answer using the code given below :

Code :

- (a) 1, 2, 3 and 4
- (b) 2 and 3 only
- (c) **1 and 4 only**
- (d) 1, 2 and 3 only

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